

## **Integrity and GDPR policy**

### **Introduction**

ScaffSense AB, 559414-5376, (the "**Company**"), is responsible for handling of all company related personal data.

This means that the Company is responsible for the correct processing and handling of personal data for employees, temporary workers, consultants, and when applicable, for Suppliers and Customers, in accordance with applicable data protection legislation both in Sweden and within the European Union (EU).

The Company is subject to legal obligations, demanding handling of personal data. Such obligations include *EU's General Data Protection Regulation – GDPR*.

### **Purpose**

The purpose with this Integrity and GDPR Policy is to secure that the Company handle, manage, and protect personal data in accordance with applicable legislation.

The Company has established the following Integrity and GDPR Policy in its responsibility to handle, manage, and protect personal data for its customers and other external stakeholders.

This Integrity and GDPR Policy gives information about collection, management, storage, and sharing of personal data. This includes current, earlier, and already known customers and other external stakeholders, where applicable.

### **Personal data handled by the Company**

The Company may handle the following personal data about customers and other external stakeholders. The personal data may be collected during instances related to the Company's normal operation, such as, but not limited to marketing and sales processes.

### **The purposes with handling personal data**

The Company may collect and handle personal data from customers and other external stakeholders for information, marketing and sales purposes.

### **Legal body for handling of personal data**

The legal body for handling personal data is a consent to this policy when submitting personal data to the Company.

### **How personal data is protected and who has access**

The Company applies appropriate technical and organizational safety precautions to protect personal data against loss, misuse, and unauthorized access. Only authorized staff within the Company, which in his/her organizational role need personal data information will have access.

The Company may disclose personal data to personal data assistants (*personuppgiftsbiträden*), other companies or third parties as described below, in accordance with applicable data protection legislation.

**To personal data assistants** (*personuppgiftsbiträden*). The Company can hire personal data assistants for business purposes as part of its normal operation, e.g., handling of insurance matters and IT-operation etc. In these cases, the Company will require that appropriate technical and organizational precautions to protect personal data are in place and used, and that handling of personal data is done in accordance with instructions from the Company.

**To authorities**, if the Company has such obligations or if the Company need to protect own- or third-party rights.

**To third party**, in connection with a sale or other transactions as part of normal Company operation.

#### **Storage and withdrawal of personal data**

The Company will process and store personal data for as long as necessary in relation to the purposes for which the data was collected.

Certain personal data will be deleted in connection with termination of agreement with the Company.

Other personal data will be stored for a longer period due to legal obligations for the Company to keep these personal data.

The personal data register will be updated on regular basis and non-valid data will be removed when the possibility to direct claims against the company expires.

#### **Data provider's rights**

The data provider of personal data has the right to access his/her person data, demand corrections, reject processing and handling of his/her personal data, demand limitation to certain personal data, and demand that his/her personal data handled by the Company is deleted, in accordance with the rights followed by the Data Protection legislation. These rights may be limited by other provisions of Data Protection legislation or if such a requirement would be inappropriate in an individual case, e.g., subject to an ongoing investigation into appropriate behavior.

The data provider has the right to withdraw the consent given for processing and handling of certain personal data.